

BOB MILLER MIDDLE SCHOOL 2016-2017 STUDENT HANDBOOK





BOB MILLER MIDDLE SCHOOL
 2400 Cozy Hills Circle
 Henderson, Nevada 89052
 (702)799-2260

Administration

Nicole Donadio, Principal
 Deb Berg, Assistant Principal
 Randi Macosko, Assistant Principal
 Rosario Espinoza, Dean of Students
 Bill Bainbridge, Dean of Students

Counselors

Geri Martinez	6 th Grade
Jennifer Manzanares	7 th Grade
Lori Florian	8 th Grade

Department Chairpersons

Laura Ciaramitaro	English
Debra Simonetti	Reading
Cynthia Barker	Math
Jennifer Khachikian	Science
Sherry Chase	Social Studies
Erick Ekker	Foreign Language
Karen Robertus	Physical Education
Jeff Williams	Performing Arts
Jennifer Seitz	Art
Karen Cooper	Computer Science
Scott Hensley	Informational Literacy Specialist



Principal's Message

It is my pleasure to welcome you to Bob Miller Middle School! The Student Handbook is designed to provide students and families with information regarding school rules and general procedures. Students are expected to use their personal google calendar to record daily assignments, assignment due dates, and activities. However, paper templates are available as students transition from paper to electronic. Teachers will expect students to display their google calendar on their Chromebook to be reviewed upon request. Finally, it is imperative that students and parents are familiar with the contents of the Student Handbook, as it provides most of the standard operating procedures for Miller Middle School.

If you have any questions, please see a school counselor, an administrator, or a teacher. We are always available to answer any questions you may have.

On behalf of the entire Bob Miller faculty and staff, we are looking forward to working with you toward a successful school year!

Sincerely,

Nicole Donadio, Principal

School Mission

The mission of Bob Miller Middle School is to create a pioneering learning environment that will nurture, stimulate and challenge adolescent minds in preparation for the future through the development of essential life and academic skills.

School Goals

1. We will promote community responsibility and participation as integral components of the educational process.
2. We will promote learning in a safe, clean, positive and challenging environment that encourages and supports participation.
3. We will promote responsible and respectful behavior.
4. We will develop life-long learners with a growth mindset by emphasizing critical thinking skills, problem solving skills, oral and written communication, learning/study strategies, and the reading process in all classes.
5. We will expect respectful behavior, good attendance, responsible work habits, and appropriate citizenship.
6. We will provide a variety of activities to promote student participation in both the curricular and extracurricular areas.

GOT GRIT?



Personnel Responsibilities

In addition to the faculty of instructors at Bob Miller, there exists a staff designed to provide services to the teachers, students, and parents. Students will come into constant contact with this staff and the services they provide. Students should become acquainted with the following personnel:

PRINCIPAL has the primary responsibility for the programs and goals of Bob Miller Middle School. Any questions a student or parent may have about Bob Miller Middle School may be brought to her attention.

ASSISTANT PRINCIPALS work with the principal to implement and supervise our programs at Bob Miller Middle School. Students are encouraged to bring to their attention questions or suggestions for improving the quality or nature of instructional or extracurricular programs for the students at Bob Miller Middle School.

DEANS OF STUDENTS maintain discipline in accordance with district and school policies and procedures. They also serve as an intermediary between students and teachers involving disciplinary action in the classroom and conduct parent conferences designed to improve the behavior of students. Students' attendance, locker, and transportation questions are also referred to the deans' office.

COUNSELORS assist students with educational planning, interpretation of test scores, career information, home, school and/or social concerns, or any issue the student may feel he/she would like to discuss. Each student can be assured that his/her issue will be confidentially discussed with a counselor so that efforts can be made to address concerns. Students wishing to talk to a counselor should get a pass from their teacher or may ask to see their assigned counselor before or after school.

CAMPUS SECURITY MONITORS are available at all times to help with any issues students may have with lockers or locating classrooms. Monitors continuously inspect restrooms, hallways, and outside areas. They are trained in first aid and are knowledgeable of the law. They are adults who encourage students to maintain good behavior, good attendance, and good grades and proactively intervene to keep students from making poor decisions whenever possible. The campus monitors work closely with the deans' office to ensure the safety and security of the campus.

Discipline Philosophy

The essence of good discipline is **RESPECT** - respect for authority, respect for others, respect for self, and respect for rules. It's an attitude, which begins at home, is reinforced at school, and applied throughout life.

To guarantee a positive social and educational climate, it is important that students understand that acceptable standards of behavior will be expected at all times. Progressive disciplinary action **will be** administered when any individual's actions interfere with **the rights of teachers to teach and students to learn.**

Student Disruptions

The position of the Board of School Trustees of the Clark County School District with regard to student disruptions is as follows:



- A. Students are expected to go to classes or other assigned areas on schedule, or as otherwise directed by school personnel. Students, who do not comply with any reasonable request, shall be subject to disciplinary action. Students will not to disrupt, assault, harass, or intimidate any other students or school personnel.
- B. Each student is responsible for his or her actions and shall be dealt with on an individual basis and not as a member of an ethnic or political group.
- C. The District shall continually work in an organized fashion to legitimately improve all program offerings, but shall not condone nor tolerate disruptive behavior by students who use curricular offerings, programs, or activities of a school as an excuse for inappropriate actions.
- D. The District will work closely with each student's parents toward resolution of problems on an individual basis.
- E. Unauthorized persons shall not be allowed on campus and will be removed when necessary by law enforcement officials.
- F. All necessary legal actions shall be taken by the District not only to prosecute offenders, but also to provide support and protection for all students and parents who desire, as we do, to improve the educational environment. School administrators shall call law enforcement officials when it is deemed necessary for the safety and welfare of students.

STUDENTS MAY BE SUBJECT TO EXPULSION

if the following infractions are committed:

ASSAULT AND/OR BATTERY

Physical abuse directed at a school employee or student.

DRUGS, ALCOHOLIC BEVERAGES, USE, POSSESSION, & DISTRIBUTION

Use, possession and/or distribution of a controlled and/or illicit substance or any substance represented to be such.

WEAPONS

Possession, use, transmittal, or concealment of **ANY** operable or inoperable weapon. Weapons are defined as firearms, knives, explosives, inflammable materials, or other items that may cause bodily injury or death. An Air Soft Gun, BB Gun, Paintball Gun, and Pellet Guns are all considered weapons. The Gun Free Schools Act and NRS 392.466 specify expulsion requirements based on type of weapon, and/or circumstances surrounding the infraction.

WHEN A VIOLATION OF LAW IS BELIEVED TO HAVE OCCURRED, THE STUDENT WILL BE REFERRED TO THE APPROPRIATE LAW ENFORCEMENT AGENCY.

2. All clothing worn by students must be sufficient to conceal any and all undergarments. No skin will show between the bottom of shirts/blouses and tops of pants, leggings, or skirts at any time.
3. All sleeveless shirts must have straps at least three inches wide and cover the shoulder. Prohibited tops include, but are not limited to, crop tops, tank tops, strapless, low-cut clothing, low-back, sheer, or backless tops, clothing with slits, or tops and outfits that provide minimum coverage.
4. All shorts, skorts, skirts, and jumpers/dresses must be at least fingertip length as the student stands straight upright with arms straight down to the side and garments **may not** ride up when walking.
5. All jeans, pants, and trousers are required to be secured at waist level. Hanging belts and wallet chains **are not** permitted. Sagging is strictly prohibited.
6. Jeans, pants, leggings, and trousers **are not** to have rips, tears, holes, or frays above fingertip length.
7. Students who wear leggings must wear a shirt that touches the hips or falls below the hips. Shirts must extend to the hips when wearing leggings.
8. Pajamas are not acceptable school attire and **may not** be worn on campus.
9. Slogans or advertising on clothing, jewelry, buttons, and/or accessories which by their controversial, discriminatory, profane, and/or obscene nature disrupt the educational setting **are prohibited**.
10. Any clothing, jewelry, buttons, and/or accessories that promote illegal or violent conduct, or affiliation with groups that promote illegal or violent conduct such as, but not limited to, the unlawful use of weapons, drugs, alcohol, tobacco, or drug paraphernalia, or clothing that contains threats **are prohibited**.
11. Spiked or studded clothing, jewelry, and/or accessories, including gauges, **are prohibited**.
12. Students **are prohibited** from wearing headgear (i.e., hats, hoods, caps, bandanas, hair grooming aids, etc.) on campus except for designated school approved uniforms, special events, authorized athletic practices, documented medical conditions, or CCSD/school sanctioned activities.
13. Outerwear such as coats, mittens, and scarves must be removed upon entering the classroom and **must be** stored in the student's locker.
14. Hairstyles that present a distraction to the learning environment are not allowed. For example, hair color must be natural with no excessive spiking.

Dress and Appearance

(CCSD Regulation 5131)

Bob Miller Middle School encourages students to "dress for respect."

Students' dress, personal appearance, and conduct are required to be of such character as not to disrupt or detract from the educational environment of the school. Any style which tends to diminish instructional effectiveness or discipline control by teachers is **not acceptable**. Remember, students must adhere to the following:



1. Students are required to wear shoes with soles. House slippers and shoes with wheels are **not permitted**. Students wearing footwear deemed unsafe will have to change their shoes.

IMPORTANT

Miller Middle School administration SHALL HAVE THE RIGHT to designate which types of dress, fashion, fads, or appearance disrupt or detract from the educational program and may be a potential safety hazard. The principal shall retain the authority to grant exceptions for spirit days, special event dress days, and school-wide free dress days.

Students are to wear clothing appropriately and in alignment with the CCSD Regulation and the design and make of the clothing. If a student is "dress coded," the school will provide a shirt/shorts for the student to wear for the day. The student is responsible to wash the borrowed clothing at home and return it to the deans' office. The confiscated clothing will be returned to the students once the borrowed clothing is returned. The school is not responsible for any lost, stolen, or damaged items that should not have been worn to school.

Student Conduct

(CCSD Regulation 5146)

Character, Ethics, and Manners

- I. All district employees should insist that students exhibit the qualities of integrity, respect, responsibility, justice, and manners as they are fundamental to human conduct. District employees should also demonstrate these qualities.
- II. Hazing of students is not to be tolerated and principals are to take disciplinary action with students who violate this regulation. Any act which tends to injure, degrade, or disgrace constitutes hazing.
- III. Bullying of a student by another student or an employee, including sexual bullying, will not be tolerated. All students should be able to attend school in an atmosphere of respect, dignity, and security and are not required to endure insulting, degrading, or exploitative treatment.

Major Violations

The following are considered to be major violations of the rules of Bob Miller Middle School. Violation of these rules may result in dean's detention, in-house suspension, a notice of required parent conference (RPC), and/or a formal suspension. Severe incidents or repeated violations may result in placement at an alternative educational program for serious offenders, or expulsion.

1. Truancy, as defined in NRS 392.130, is stated as, "a student shall be deemed a truant who is absent from school for any part of the school day without the written approval of his teacher or the principal of the school, unless the student is physically or mentally unable to attend." Truancy also includes leaving campus without permission and/or cutting class.
2. Smoking on campus or possession of cigarettes, tobacco, matches, e-cigarettes, or smoking material.
3. Gambling
4. Extortion or use of threat.
5. Theft or burglary
6. Defacing school property, vandalism, and arson.
7. Immoral or lewd conduct, saying or writing obscene words or symbols, departing, or gang related language, gang signing, or any inappropriate symbols.
8. Student disruption/disorderly conduct.
9. Insubordination and/or refusal to cooperate with CCSD employees. Students must comply with any reasonable request from a CCSD employee.
10. Fighting. All students involved in a fight or incitement **can be** placed on a notice of required parent conference (RPC-T). At the required parent conference, consequences and future recommendations will be issued. Any major physical contact will result in a minimum three-day suspension.
11. Wrestling and horseplay may be considered fighting.
12. The use and/or possession of "mace" or any aerosol sprays is strictly prohibited.
13. Fighting/Assault/Battery will result in suspension, expulsion and/or placement in an alternative program.
14. Bullying and cyber-bullying will not be tolerated. Every individual at Miller will be treated with dignity and respect.

Disciplinary action will be taken dependent on the severity of the offense and based on progressive discipline. Any student on suspension for any infraction cannot attend school-sponsored events per NRS 207.200. **Additionally, students who are suspended (including in-house suspension) may lose the privilege of attending field trips and/or school dances including the 8th grade dance.**

MILLER MANNERS

A

Address adults in a respectful manner.

- 🐾 Greet adults and guests with respect. Shake hands and look them in the eye.
- 🐾 When meeting new people, shake hands and look them in the eye.
- 🐾 Say "Yes sir/ma'am," "Please," "Thank you," "May I?" and "Excuse me."

T

Tell the truth and show integrity at all times.

- 🐾 Take responsibility for your mistakes, fix them, and move forward.
- 🐾 Be a digital citizen that colleges would want to recruit.
- 🐾 Surprise others by performing random acts of kindness.

T

Totally show your GRIT!

- 🐾 Be resilient and keep trying until you get it right.
- 🐾 Take initiative and make life happen!
- 🐾 Be tenacious and honor the power of "YET"!

E

Everyday, be the best person you can be.

- 🐾 When you win, do not brag. If you lose, do not get upset.
- 🐾 Stand to speak and track the speaker.
- 🐾 Be positive and enjoy life. Some things just aren't worth getting upset over.

R

Respect yourself and others at all times.

- 🐾 Hold the door open for people rather than letting it close on them.
- 🐾 Encourage and praise your classmates by being positive.
- 🐾 **BE KIND!** Everyone you meet is fighting a hard battle.

Minor Offenses

Bob Miller Middle School has a strong discipline program. **Students are expected to conduct themselves in an orderly, courteous manner at all times.** In the event a student acts inappropriately, there will be consequences in order to make it clear that this behavior is not acceptable and will not be tolerated. Students are reminded that any teacher or staff member in the school has the right to correct individuals demonstrating inappropriate behaviors at any place and at any time. General discipline rules established for students in most classrooms are as follows:

1. Students are to be punctual. Tardiness is not permissible and will have consequences.
2. Students are to come to class prepared with appropriate materials and ready to learn.
3. Students **MUST** respect the learning rights of other students by not distracting them or the teacher.
4. Students are to follow all rules and procedures.

More specifically, the following infractions are deemed inappropriate:

1. Actions, which affect the safety and welfare of students, are prohibited. Examples include running, tripping, games such as tag, "tazing" or any games that violate the hands-off policy, etc.
2. School organizations and clubs occasionally sell items to raise money for their programs. Students should not confuse these sales with the selling of personal items (gum, comics, cards, homework passes, etc.) on campus before, during, or after school, which is prohibited.
3. To maintain a healthy, clean environment and to protect school furniture, floors, carpet, and personal belongings, gum and gum chewing are **NOT** allowed on campus.
4. Bob Miller Middle School insists that there are certain standards of good taste in displaying affection in public. Students are to demonstrate self-control and understand that inappropriate hugging, kissing, holding hands, or touching each other is prohibited. **Public display of affection (PDA) is not acceptable.**
5. Items not directly associated with the educational program (i.e. toys, iPods, iPads, gaming devices, cameras, water guns, balls, laser pens, rubber bands, etc.) are not to be brought to school. If students are found in possession of such items, the items **will** be confiscated. The school is **not responsible** for any of these items that are lost, stolen, or damaged. **Parents MUST pick up confiscated items.**

Students **cannot** sell or borrow personal items or lend money on campus. If minor disciplinary problems continue, the behavior will be considered a flagrant violation of the rules and will be handled through the deans' office.

Bullying (NRS 388.122)

Bullying is defined as written, verbal, or electronic expressions or physical acts or gestures, or any combination thereof, that are directed at a person or group of persons, or a single severe and willful act or expression that is directed at a person or group of persons.

1. Has the effect of physical harm or damage to property or a reasonable fear of physical harm or damage to property.
2. Interferes with the rights of a person by creating an intimidating/hostile educational environment or interfering with academic performance and /or the ability to participate in or benefit from services, activities or privileges provided by a school.
3. Expressions, acts, or gestures based upon actual or perceived race, color, national origin, ancestry, religion, gender identity or expression, sexual orientation, physical or mental disability of a person, sex or any other distinguishing characteristic or background.
4. Expressions, acts, or gestures based upon association of a person with another person having one or more of those actual or perceived characteristics.

Cyberbullying (NRS 388.123)

Cyber-bullying means bullying through the use of electronic communication. The term includes the use of electronic communication to transmit or distribute a sexual image ("sexting") of a minor.

Electronic Communication means the communication of any written, verbal, or pictorial information through the use of an electronic device, including, without limitation, a telephone, a cellular phone, a computer, or similar means of communication.

Sexual Image means any visual depiction, including, without limitation, any photograph or video, or a minor simulating or engaging in sexual conduct or of a minor as the subject of a sexual portrayal (**NRS 200.737**).

A minor shall not knowingly and willfully use an electronic communication device to transmit or distribute, or otherwise knowingly and willfully transmit or distribute, an image of bullying committed against a minor to another person with the intent to encourage, further, or promote bullying and to cause harm to the minor.

Academic Dishonesty

If students are found culpable of academic dishonesty (cheating), the teacher shall collect the assignment, reduce the citizenship mark, and notify the parent of the consequence. A second offense of cheating or continued academic dishonesty **will** result in a referral to the deans' office, at which time consequences will be issued in accordance with progressive discipline.



Attendance Guidelines

(CCSD Regulation 5113)

Attendance enforcement is a shared responsibility between the Clark County School District and the student's parent or legal guardian. The parent, legal guardian, or other person in the state of Nevada having control or charge of any student is required to send the student to school during all times that the public school is in session (NRS 392.040).

A student enrolled in grades six through twelve in a secondary school setting who misses more than thirty (30) minutes of the instructional period has missed an essential part of the learning experience. Therefore, for purposes of this regulation, a secondary student who is more than thirty minutes late to any class period shall be counted absent from that class, and the teacher shall mark the attendance record accordingly.

Absences

Limitation of Absences:

The *Nevada Revised Statutes* provide corrective steps and/or sanctions that will be taken or applied when a student does not attend school.

A. Excess Absenteeism; Issuance of Failing Grades; Retention

2. For the purpose of this subsection, all prearranged absences in excess of ten (10) during a school year shall be considered unapproved. **All** prearranged absences for which the makeup work was not completed and submitted as specified by the teacher shall be considered unapproved.
3. Students who lose credits in three (3) or more classes may be referred to an alternative education program.

Classification of Absences:

Determination for proper classification of an absence requires the exercise of judgment on the part of the teacher or principal. To evaluate proper classification of an absence, the school may reasonably inquire, investigate, and/or request further documentation from the parent/guardian.

Absences from class or school due to a student's participation in a school sanctioned activity or absences from class or school resulting from a student's suspension or required parent conference shall not be counted as absences for the purpose of attendance enforcement.

B. Approved Absences

Explanations by the parent, legal guardian, or physician stating the reason a student was absent within the meaning of sections 1-4 as listed below must be presented to the teacher or principal's designee no later than three days after the student returns to school. Absences shall be approved for the purposes of attendance enforcement when:

1. A student is physically or mentally unable to attend school, or the absence is related to the student's disability.
2. Approval of the teacher or principal has been given for an unavoidable absence due to an emergency.
3. Student is absent due to a required court appearance or religious holiday.
4. The absence has been prearranged upon written request of parent or legal guardian.

B. Unapproved Absences; Notice of Truancy

An absence is **unapproved** when:

1. The prearranged absence was not requested in writing in advance of the absence;
2. Absence was not due to a physical or mental inability of the student to attend school, the student's disability, an emergency, a required court appearance, or religious holiday;
3. The absence from class or school was without written permission from the principal or teacher;

4. Parent/guardian or person in charge of student failed to notify the school with the reason student was physically or mentally unable to attend, or the nature of the emergency, court appearance or religious holiday within three days after the student returned to school;
5. Student failed or refused to attend school when so directed by the parent or legal guardian or school official; or,
6. The parent/legal guardian or person having charge of the student failed or refused to require the student's attendance at school.

An unapproved absence for one or more class periods or the equivalent of one or more class periods during a school day shall be deemed truancy (NRS 392.130 (2)).

If a student has been declared truant three times for unapproved absences, the principal of the school shall report the student to a school police officer or the local law enforcement agency for investigation of habitual truancy and issuance of a citation, if warranted, in accordance with NRS 392.149 (NRS 392.144).

The *Nevada Revised Statutes* **do not** distinguish between truancy resulting from an action of the student and that of the parent or legal guardian.

Any child who has once been declared a habitual truant and who, in an immediately succeeding year, is absent from school without a valid excuse may again be declared a habitual truant or cited for educational neglect.

Unverified Absences Policy

3rd UNVERIFIED ABSENCE: 1st Truancy letter to parents

6th UNVERIFIED ABSENCE: 2nd Truancy letter to parent (RPC)/Assigned to Truancy Diversion Mentoring Program

9th UNVERIFIED ABSENCE: 3rd Truancy letter to parents/RPC

10th UNVERIFIED ABSENCE: Truancy Citation issued in accordance with NRS 392.144.

10 CONSECUTIVE UNVERIFIED ABSENCES: Student withdrawal from school

*** At any time during the review of absences, the administration can take action according to NRS. Truancy officers can be called, discipline can be issued, and law enforcement can intervene for educational welfare of any student.**

C. Prearranged Absences

Parents/guardians may prearrange absences for their children in advance of the absence and in writing. Regulation 5113 classifies up to (10) ten unapproved absences during the school year as approved.

However, prearranged absences in excess of (10) days during the school year will count toward the limitation of absences. Miller students demonstrating poor attendance habits, which are in violation of Clark County School District guidelines, will be placed on a Request for Parent Conference OR a Notice of Required Parent Conference as determined by the Dean of Students and approved school district policy. Students may be referred to the Truancy Diversion Mentoring Program and also can be cited by school police for habitual truancy and will be required to appear in court with their parents.

Absence Notes

In an effort to maintain the highest degree of accuracy and to ensure proper accounting of student absences, students are to check-in with the counselor's secretary prior to the beginning of school on the day of the student's return from an absence. Students are required to bring absence notes even if the attendance office has been notified by phone of a student's reason for the absence. The note must also include a phone number where a parent/guardian may be reached for verification. A written notice is required for every absence.

The note must be submitted within three days of the absence or the absence is recorded as UNEXCUSED.

ABSENCE NOTES SHOULD BE IN THE FOLLOWING FORMAT:

DATE OF NOTE: 10/6/16
STUDENT'S FIRST AND LAST NAME: Mary Smith
STUDENT'S GRADE: 7 th STUDENT #123456
FIRST AND LAST DATE OF ABSENCE: 10/2/16-10/5/16
REASON FOR ABSENCE: Personal illness
PARENT SIGNATURE: _____
TELEPHONE NUMBER: Home# / Work# /Cell#
(Please indicate a phone number where the note may be verified.)

Parents may contact the Dean of Students at 702-799-2260 ext. 4500, if there are any questions concerning student attendance or Bob Miller Middle School's attendance policies.

Tardy Policy

A student is considered tardy if he/she does not have both feet inside his/her assigned classroom prior to the ringing of the 7:30 a.m. bell. Students **are expected** to be in their classroom prior to the tardy bell. Unexcused tardiness **will** result in disciplinary action. Excused tardiness will consist of family emergencies, medical reasons, or extenuating circumstances and are rare. Tardies are accumulated throughout all six classes and for an entire semester (two nine-week reporting periods).



3rd TARDY:	Tardy Warning Notice
4th TARDY:	1 day of Deans' detention
5th TARDY:	2 days of Deans' detention
6th TARDY:	1 day of In-House Suspension / RPC/ Assigned to Truancy Mentoring
7th TARDY:	2-days of In-House Suspension
8th TARDY:	Required Parent Conference

Bob Miller Middle School campus is a closed campus. Students needing to leave campus **must** be picked up by a parent/legal guardian or designee legally listed on the emergency contact list. Acceptable reasons for requesting an off-campus leave are extreme family emergency, medical or dental appointment, or court appearance.

NOTE: Parents should make medical appointments after school hours so the student may take advantage of a complete school day. All students leaving and returning are required to report to the attendance office.

Truancy Diversion/ Mentoring Program

Miller Middle School stands committed to student success and ensuring students develop and cultivate the knowledge, skills, and learning tools needed to be successful in high school and beyond. Students cannot learn the intended curriculum if they are not at school. To that end, Miller utilizes the Truancy Diversion Mentoring Program which focuses on attendance incentives and monitoring (AIM). This program monitors attendance, provides incentives, and assists students with improving their overall academic experience at Miller by developing plans of action with a truancy judge and attendance mentors on a weekly basis.

Release of Students During School Hours (CCSD Regulation 5145.1A)

- * Students are not to be released from school at the request of any person other than the parent with whom they are living (custodial parent) or legal guardian shown on the enrollment card.
- * Parents/guardians must present a valid photo I.D. card/driver's license to the requesting office/personnel, so that we may verify the release of the student to the appropriate parent/guardian listed on the registration form completed by the family in Infinite Campus.

BE KIND...

BE MILLER!

Confidentiality of Student Information

Due to confidentiality of student information regulations (CCSD 5125.1, Family Educational Rights of Privacy Act of 1974 FERPA), Bob Miller Middle School may not release or disclose information from a student's education record via telephone or email, as we are unable to ascertain the identity of the parent/guardian or other authorized personnel. **Messages for students cannot be taken over the telephone, as the identity of the parent/guardian cannot be verified.** If a parent/guardian has a question regarding his or her child's attendance, the parent/guardian must go to the attendance office and present valid proper identification (i.e. valid picture I.D., valid driver's license, valid military I.D.) prior to receiving any information.

Visitors on Campus



All visitors are required to check in at the main office immediately upon arrival on campus and get a badge. Any student from another campus or any person (minor or adult) who fails to properly identify themselves to school personnel will be subject to be trespassed or arrested for violation of Nevada Revised Statutes and County Ordinance. Students from Bob Miller Middle School giving false information concerning visitors are subject to disciplinary action.

Withdrawals and Transfers

If students are moving from Bob Miller Middle School's attendance zone, they must obtain a Pupil Release and Transfer document from the registrar's office. Students must bring a note from a parent or guardian. The parent or guardian must contact the registrar's office and request the withdrawal form. Also, the student's hallway locker and P.E. locker must be emptied and all fees and fines paid before grades and records can be transferred.

Bicycles, Skateboards and Roller Blades

Students may ride their bicycles, skateboards, non-motorized scooters and roller blades to and from school. Students must dismount their bicycles, skateboards, scooters, and roller blades prior to their arrival on the school campus and can only mount them after they leave campus. Skateboards and roller blades must be immediately placed in the student's locker. **Bob Miller Middle School is not responsible for loss or theft of these items.** If these items become a nuisance, the administration will deem them as so and the privilege of using them **will be revoked.** Motorized, electric, or gas powered scooters or vehicles are **not allowed** on campus.



Bicycle Safety Area

Students are REQUIRED to lock up their bikes. There is a locked area to protect locked bikes. The bicycle area is locked at 7:45 a.m. and unlocked at 1:30 p.m. **Remember...Lock it up! Miller Middle School is not responsible for lost, stolen, or damaged bicycles, scooters, or skateboards!**

Lockers

A locker will be assigned to students at the beginning of the school year. Please note that students will only be permitted to go to their lockers in the morning before first period, immediately before or after their lunch period, and after school. Students must plan to carry their books with them until the appropriate locker times. This will keep students from being tardy. Furthermore, students will learn to manage their time wisely. Students using their lockers at inappropriate times may be assigned deans' detention after school. If the student continues to use his/her locker at inappropriate times, locker privileges will be revoked. Bob Miller Middle School **is not** responsible for items placed in the locker. The school administration has a legal right to inspect student lockers at any time or to remove the privilege of using a locker if that privilege is abused.



The following rules of locker use must be observed. Students are to:

1. Keep their locker combination confidential. **DO NOT SHARE THE LOCKER OR THE COMBINATION WITH OTHER STUDENTS. NO EXCEPTION!** Sharing locker information with other students will result in the loss of locker privileges.
2. Remove items of value from the locker. These items should be kept at home.
3. **DO NOT** store open food and or drinks in the locker as these items attract ants.
4. Make sure the locker is firmly and securely closed after each use. Spinning the dial after closing the locker.
5. Report any problems with the locker **immediately** to the deans' office.
6. Expect **NO** privacy in the use of the locker. Lockers remain the property of the Clark County School District and as such may be routinely searched by employees of the school district (CCSD Regulation 5144).
7. Student accepts responsibility for any loss or damage to books or personal property stored in the locker.

The school and district are not responsible for the loss or theft of personal property, which is brought to school. The school will assist as much as possible to recover lost or stolen property. We highly encourage students to leave valuables home and not bring them to school.

Locker Operation

Step 1 – Turn the lock dial in a clockwise direction. After the second full turn, stop when you get to your first number.

Step 2 – Next, turn the dial in the opposite direction (counterclockwise) one full turn. After a full turn stop at the second number.

Step 3 – Finally, turn the dial slowly clockwise until reaching the third number.

Step 4 – Turn lock to the right and pull the lock open.

Note: If the lock fails to open, repeat the process. If you accidentally go past a number in one of the steps above, you must start over again.

Loitering on Campus

Students are **NOT** to loiter on properties adjacent to the campus or school bus stops either before or after school. Additionally, students are not to loiter on private property on their way to and from school. Once a student arrives at school, he/she must remain on campus as all district middle

schools operate as **CLOSED CAMPUSES** which Bob Miller Middle School is considered. Any student leaving campus during school hours without a pass will be considered truant. **Students will not be allowed on campus prior to 7:00 a.m. unless they are in an early bird class. Furthermore, there is no adult supervision on campus at this early hour. Students are to leave the school campus immediately after school is dismissed unless participating in a school sponsored activity or working with a teacher during opportunity period.**

Parents must arrange to pick up their child no later than 2:00 p.m. If a student cannot be picked up by 2:00 p.m., he/she must be enrolled in Henderson Parks and Recreation's Teen Scene program. Any student involved in extra-curricular activities after school, must be picked up no later than 3:00 p.m. Students must stay off the campus unless they are participating in school-sponsored events with a Clark County School District employee in direct supervision. Children are not allowed on campus when evening events are being held unless their parents or guardian accompany them. Any student on campus without a purpose will be cited for loitering.

Travel To and From School

Students traveling to and from school should conduct themselves according to CCSD policy and state law. The school is responsible for students threshold to threshold and can issue consequences for inappropriate behavior on and off campus. Each student is accountable for his/her actions on the way to and from the school campus. Consequences and disciplinary actions will result if students choose to behave inappropriately.

School Bus Safety

To help insure safety while riding the school bus and to ensure parents and students are aware of the rules set forth by the district, the Clark County School District Transportation Department will mail a complete set of bus regulations to students eligible to ride a



Clark County School District bus prior to the start of the new school year. Students must remain in their assigned seats throughout the bus ride. Changing seats or standing while the bus is moving is unsafe and therefore, prohibited. Students are not permitted to sell items at the bus stop or on the bus. If students choose to behave inappropriately, drivers will be responsible for issuing bus citations. Students violating safety rules may be denied the privilege of riding the bus.

More serious offenses such as fighting, insubordination, or any act that endangers others, will be referred to the deans' office for more consequences in accordance with progressive discipline.

Skateboards must be secured in a skateboard bag prior to entering the school bus.

Students are prohibited from boarding the bus with a visible skateboard.



NOTE: Individual schools do not identify students who will ride a school bus. This determination occurs through the CCSD Transportation Department. Any questions regarding bus routes, eligibility for transportation, etc. may be directed to the Clark County School District Department of Transportation at **702-799-8100**.

Late Activity Bus

Students involved in after school programs, detentions, or who stay after to receive assistance from a teacher are provided transportation home from school **if they normally ride the bus**. Late busses are provided Tuesday through Thursday. Students must obtain a late activity bus pass from the teacher or advisor in charge of the activity they attend. Students riding the late bus are to conduct themselves in the same manner expected when riding any school bus in Clark County. The late bus is a privilege that can be revoked if students do not comply with the behavior guidelines. **Students who leave campus for any reason will not be permitted to return to campus to ride the late activity bus.**

Emergency Procedures Fire Drills



Fire drills at regular intervals are required by law and are an important safety precaution. Exit routes are posted in each classroom. It is essential that, when the signal is given, each person obeys promptly and clears

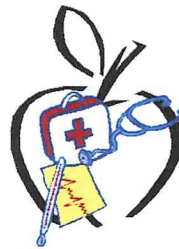
the building by the prescribed route as quickly as possible. Students are to remain outside the building until a signal is given to return by the teacher. Students are to remain calm and follow the directions of Clark County School District employees in an orderly manner.

Shelter-in-Place Drill

Shelter-in-Place drills are necessary to prepare faculty, staff, and students at Bob Miller Middle School in the event hazardous material is present in the atmosphere. Students and teachers will be directed to stay in the classroom and follow the district-approved procedures for sealing all doorways and ventilation leading to the outside.

Health Office

The health office is responsible for filing accident reports, keeping health records including vaccinations mandated by law, holding and dispensing prescription medications, administering vision and hearing exams, screening for scoliosis, serving as an information liaison between the community and meal services, providing emergency first aid, and notifying parents in cases of medical emergencies or illness.



Health office personnel are not allowed to diagnose injury or illness or dispense non-prescription drugs such as aspirin. Every accident or injury occurring during school hours and any athletic injury occurring during a school-sponsored event must be reported immediately to the teacher in charge and to the school health aide. A student who is too ill to remain in class should request a pass to the health office and those parents may be notified by identified school personnel.

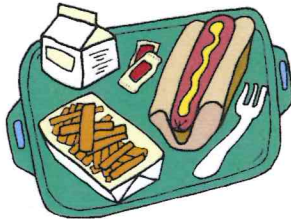
Students are NOT to use their cell phones to contact parents. Parents will be contacted by the health office personnel. Unauthorized use of a cell phone may result in a deans' referral where progressive discipline will be applied.

If prescription medication must be taken during school hours, parents must make those arrangements with the nurse's office. Please check with your family physician if you have any questions concerning your child's health. It is imperative that current home and emergency phone numbers be on file at all times. If you change either of these numbers, be sure to notify the registrar or the health office immediately and change them in Infinite Campus.

If an illness or injury occurs after a student arrives on campus, he/she is to report it to the teacher. The teacher will report it to the health office. A parent will be notified by the health office, which is why it is important to keep the office informed of address and phone number changes. If there are any doubts as to the seriousness of the injury, parents will be contacted. In immediate emergencies, 911 will be called and the parent/guardian will be responsible for any charges incurred due to emergency transportation and/or services.

Meal Program

The cafeteria is open each school day at designated times for students who wish to purchase breakfast and/or lunch. Students will be able to purchase breakfast before school from 7:00 a.m. to 7:20a.m. To encourage good nutrition, a well-balanced lunch is offered at a reasonable price. Students are expected to behave appropriately and cooperate with the following guidelines:



- * Walk safely to and from the lunch area.
- * Bring their own lunch money, and **do not borrow/lend** money to other students.
- * Parents may set up an account for their child to help eliminate the possibility of lost money. To add money to a student account, go to www.schoolpaymentsolutions.com.
- * Students **must** keep their student number confidential to avoid unwanted charges to their accounts.
- * Keep lunch area clutter free. Students are required to keep their area clean and take care of their own trash and debris. Those who do not follow these expectations will be issued consequences from the deans' office.
- * Enter the cafeteria in an orderly manner.
- * Be seated and wait until the table is dismissed. **Do not** move from table to table.
- * Keep lunch lines straight to give more passing room to those coming out of the line with food.
- * Stand in line in an orderly manner without giving cuts, saving places for others, buying food for others, or horseplaying in the lines.
- * Eat and drink only in the dining area. **No food or drinks, with the exception of unflavored bottled water, are to be taken or consumed out of the cafeteria;** this includes items purchased from the student store.
- * **DO NOT** toss or throw food or other items in the cafeteria. The cafeteria is a place for eating. Students behaving inappropriately will be subject to disciplinary action.

- * Remain seated until the table is dismissed.
- * Clean up the eating area as soon as individuals are finished eating.
- * Go directly to the designated area when dismissed. Students are not allowed in the halls during lunch.
- * Stay on campus for lunch. Bob Miller Middle School is a **CLOSED** campus. Students are **NOT** allowed to go home for lunch or leave campus. Students leaving campus will be considered truant and disciplinary action will be taken.
- * Direct questions and concerns regarding the school menu, cafeteria, or service to the food service manager, call **702-799-2260 ext. 4012**.

Free or Reduced Lunch Program

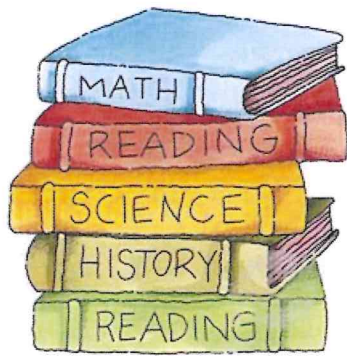
Any family who qualifies for the federal free or reduced lunch program should obtain an application from the registrar or food service manager, or apply online at www.applyforlunch.com. The application **must be filled out each school year** for every child who is requesting the service. The food service manager supervises this program and any questions concerning eligibility or the program may be handled through the food service office at **702-799-8123, ext. 5205**.

Library Information

The library is open before, during and after school. Books may be checked out for a two-week period and may be renewed for an additional two-week period. A \$0.10 per book, per school day, fine may be assessed against any student who keeps a book beyond the due date. Any questions regarding book check out should be directed to the librarian. Students must have a library pass to enter the library. Students are to be quiet in the library as not to disturb others. Any student whose conduct is in any way improper will be sent back to class or removed from the library.



Textbooks



Books are assigned to a student for his/her personal use; books must be covered and kept in a locker when not in use during the school day to avoid damage or loss. **Each student is responsible for the care and protection**

of books and will be required to reimburse the school for damage beyond normal wear and usage of the book.

Textbooks are the property of Clark County School District and are loaned to students under the following conditions:

1. Textbooks are to be used only by the student to whom it is issued and not transferred to any other student.
2. Textbooks are to be returned when requested or at the time of withdrawal if the pupil leaves before the end of the school year.
3. If the book is damaged in excess of reasonable wear or the textbook is lost or stolen, a pupil must pay for the damaged, lost, or stolen book prior to being issued a replacement book.
4. Throughout the school year fines, will be assessed for textbooks, which have been lost, damaged, or stolen.

Library/Textbook Fines

Students with outstanding financial obligations may be prohibited from school activities such as some field trips and other activities as deemed appropriate by the administration until such obligations are taken care of by the student. If fines are owed, yearbooks are held until financial obligations are cleared.

School-wide Homework Policy

Home study is a necessary part of each pupil's educational program. Each student is expected to spend some time in addition to class instruction to achieve satisfactory work. The amount of time a student devotes to homework each night will depend largely on how well he/she organizes work and budgets time.

Homework is intended to provide students with the reinforcement and practice of previously learned concepts and skills. Homework is proven to reinforce good work habits, time-management skills, and lifelong habits. Students are often given some class time to begin assignments under the supervision of the teacher in order to assist students who have questions. Parents can expect their child to have an average of twenty minutes of homework from each of their child's classes Monday through Thursday. Homework expectations will be specified in each teacher's course expectations distributed at the onset of the school year.

Some assignments are long range in nature and require scheduled study time for their completion. Scheduled study time eliminates the necessity of completing the assignment at the last minute or the day/night before it is due.

Student Work Policy

All assignments are due the following day or on the date designated by the teacher. If a student is absent on the day an assignment is due, the completed assignment is due the day the student returns to school. "L" will be used to identify late work in Infinite Campus. If an assignment is turned in after its due date, the student's citizenship grade may be affected. Teachers provide the Miller MS Grading Philosophy and Policies to students within their course expectations and/or Google Classroom.

Make-up Work Policy

Teachers shall provide an opportunity for a student to make up missed work due to any absence. Students shall be held accountable for the work (CCSD 5113.7).

After any absence, a secondary student is required to initiate contact with the teacher(s) to obtain appropriate makeup work within three school days immediately following the absence. Once contact has been made with the teacher(s), specific makeup work must be completed and returned to the teacher(s) within a reasonable length of time, to be determined by the teacher and communicated to the student/parent or legal guardian. Students shall be allowed a minimum of three (3) days to complete makeup work once contact with the teacher is initiated.

If a student experiences an extended absence (three or more days) from school due to illness, makeup work can be requested. Parents are to notify the

Parents may also request homework if a student is going to be away from school for reasons other than illness or medical appointments. **In order to request a prearranged absence form, a student must be planning an absence of 3 or more days.** Parents need to request a prearranged absence form if the student is going to be absent for 3 or more days and request homework at least three days prior to the start of the absence. The student is responsible for requesting work from all teachers and submitting it on time in order to receive credit for the work. All prearranged absences for which the homework/makeup work was not done and submitted in accordance with the makeup work policy, are also considered unapproved. All prearranged absences are limited to (10) days per school year. Prearranged absences are discouraged during the first ten (10) days or last ten (10) days of school.

Assemblies

Educational assemblies will be scheduled by the administration. At all times, student behavior should present or not, students are personally responsible for the impression made by the school as a whole. Unacceptable conduct includes, but is not limited to whistling, uncalled-for clapping, booing, boisterousness, and talking during the program. Students **must be** seated with their class during the assembly. Students who demonstrate inappropriate conduct during assemblies may be removed from the assembly, excluded from attending future assemblies, and/or face disciplinary action through the deans' office.

Band Instruments



Students bringing band instruments to school are responsible for securing their instrument. The school assumes no responsibility for instruments

lost during a school day, stolen from the school at night, or stolen over the weekend. **Take your instrument home daily!**

Hall Passes

When students need to leave class for any reason, they **MUST** sign out and in on the classroom Chromebook to exit and enter the classroom. Students are required to carry a hallway pass indicating which class they came from. Bob Miller Middle School has campus security monitors who aid with this supervision.

Cell Phones

Clark County School District policy states that the use by students of personal technology and communication devices such as cell phones, laptops, tablet computers, or other similar electronic communication devices, is prohibited at all district school campuses during the instructional day without permission from the principal or designee. As long as use is not disruptive, students may use these devices during designated times only. Students are allowed to use their cell phones before and after school, and at the end of lunch outside in the courtyard. Otherwise the cell phone must be turned off, silenced, **and out of view**. Progressive discipline will result for students using their cell phones or having their phones visible other than during designated times and places.



Computer Usage Policy

Any student found tampering with or abusing a computer in any way will be **permanently denied** any future use of that equipment, and will be held responsible for the cost of repair or replacement. Such actions are **serious** and will be dealt with as vandalism of CCSD property.



Any student found attempting to decode passwords, violating copyright laws, 'crashing' files, accessing unauthorized files, system folders, or control panels, 'customizing' a computer, or copying other students' files **will be** denied any future use of the computer. Such actions are inappropriate and will be dealt with as vandalism of CCSD property. Law enforcement will be contacted regarding any damage or vandalism to CCSD property and legal consequences might be issued.



Chromebooks

The M21 Project is in full force at Miller Middle School. Every student is issued a Chromebook to use during the instruction day and at home. Students will be responsible for the care and use of the Chromebook. Students are required to pay a technology fee of \$20.00. The Chromebook must remain in the protective case at all times. This will ensure that the computer is as safe as possible against damage.



Our top priority at Miller is keeping your child safe. In attaining this goal, Miller has built safe search into every Chromebook. Safe search works by blocking inappropriate and explicit video and images from Google Search result pages, along with results that might link to explicit content on campus and at your home. Safe search will be locked and set to the highest level of security on every device provided by our school. All students will have access to a variety of apps and extensions that have been deemed educationally valuable. Students may request access to additional apps and extensions via our Miller21 Committee.

The Chromebooks will be closely monitored and students will be held accountable for any damage or misuse that happens while they are assigned to them. Issues of physical damage to the Chromebook will result in a fine for repairs or replacement. Incidents involving computer misuse or cyber safety will be dealt with in the deans' office. Violations related to the damage or misuse of the Chromebooks will result in consequences.

Extracurricular Activities



During each school year, students will have the opportunity to participate in a number of special activities, clubs, and events. These activities are offered outside of the school day as a way in which students may investigate new opportunities

and develop in those areas in which they are interested. Remember that while participating in these after school activities, students are still expected to follow all school rules and represent themselves and the school in a positive manner. Additionally, even though extracurricular activities

are an integral part of school life, care must be taken that these activities do not take precedence over the student's regular classes and the content required. These activities serve to supplement, enhance, and enrich the actual course of study.

Clubs: Groups of students interested in organizing a club either for recreation or study are encouraged to do so. Each club must have a faculty sponsor.

Intramurals: All students may participate in intramural sports. These games are played after school. A variety of sports will be offered throughout the school year in which students may participate.

Dances: Dances are held from 1:45 p.m. until 3:00 p.m. after school. Students will be charged an admission to scheduled dances.

Middle level basketball: Students may try out for this interscholastic sport held during winter months. Both a boys' team and a girls' team comprised of approximately 15 students each (grades 6-8, will compete against other middle schools in our designated zone. It is important to note that an overall 2.0 grade point average and satisfactory citizenship are prerequisites to try out for these teams and must be maintained throughout the season.

Lost and Found

If students find lost articles, they are asked to take them to the lost and found area in the deans' office. Students may look for lost items before school, during their lunch, or after school.

Stolen Items

Items, which are lost or stolen, are a problem to both students and teachers. Students who have had items stolen should report immediately to the deans' office to write a statement. Caution should be used when bringing money or valuables to school. **The school is not responsible for lost or stolen items.**

Pets

Dogs and other pets are not allowed on campus. If for any reason, a student or teacher needs to bring a pet on campus, there must be prior permission issued by an administrator. No exceptions!



Restrooms

Restrooms are to be used for their intended purposes. Loitering in the restrooms causes problems and students must leave the restrooms immediately after using them. Restrooms are frequently checked throughout the day for neatness and damage. Restrooms will be locked after 2:00 p.m. for safety reasons.

Student Store

The student store is located in the cafeteria. Students can buy snacks and Be Kind t-shirts in the student store. The student store also issues rewards for student success and other school-related items. It is usually open during all three lunch periods.

Telephones

The office telephone is a business phone and should be used by students for emergencies only.



Any student improperly using the telephone will be subject to possible disciplinary action. This includes prank or lewd calls, improper use of the 911 emergency number or other illegal uses of the telephone.

Counseling Services

The Bob Miller Middle School counseling department functions as a responsive, supportive unit in providing direct services to children, parents, and teachers. The counselors take an active role in the academic, emotional, social development of our students. The primary role of our counselors is to help build a foundation for learning by assisting students to develop self-respect, awareness of others, and positive attitudes toward acquiring knowledge. Our fundamental goal is to help students acquire skills, which will help them through life. Middle school counselors are not to serve as therapists. If situations arise where these services are needed, parents must seek services independent of the school. Direct services are provided to students through a variety of methods, which include the following:



Individual counseling:

Students may see their counselor for any reason. If a student feels a need for someone to listen to a concern, the counselor will give the child the attention he/she needs, and will help in arriving at an acceptable resolution to the problem.

Some of the reasons for students to see the counselor include the following:

- * Adjustment to school
- * Conflicts with peers
- * Conflicts with school staff
- * Family issues
- * Learning/study difficulties
- * Loss and grief
- * Substance abuse

Small Group Counseling:

The counselors will administer a needs survey to all students to determine areas of interest and need before forming counseling groups. The following are some of the groups that may be offered during the year:

- | | |
|--------------------------|----------------|
| *Conflict Resolution | *Study Skills |
| *Problem Solving | *Social Skills |
| *Decision Making | *Divorce |
| *Multicultural Relations | *Grief/Loss |
| *Family Problems | *Self-Esteem |

Direct services to parents and teachers are provided through consultation. Prior to participation in the group counseling sessions, parental consent must be obtained. Often the goals for students can be met by counselor consultations with significant adults such as parents, school personnel, and other professionals in outside agencies. Administration and staff of Bob Miller Middle School strongly urges parents to call the counseling office and let us know when their children are in need of counseling services.



School Supplies

Teachers will identify supplies needed specific to their content areas at the beginning of the school year. These supplies will be identified on the course expectations sheets provided to all students by each of their teachers. **We strongly encourage parents/guardians to wait to purchase additional supplies until receiving information from the teachers.** We do not anticipate that individual teachers will require many additional supplies beyond the items that can be found at <http://www.bobmillerms.com/class-supply-list>.

Messages and deliveries from home must be left in the office. Students will be called out of class in cases of emergencies only. Students must secure permission from a campus monitor, teacher, counselor, or administrator to use the telephone during the day.

Student Recognition

School-wide Awards Assemblies:

In the spring of each year, the counselors collaborate with teachers and administrators to present both daytime and nighttime assemblies to recognize students for their achievements throughout the school year. Students are honored for their academic achievement as well as outstanding citizenship, service to our school and fellow students, and participation in school activities. Students receive trophies, plaques, certificates, and/or pins for their accomplishments.

Excellent Citizenship Recognition - Straight "O":

Students who demonstrate good behavior and a positive attitude in their classes receive an "O" on their report cards. When students receive an "O" in every class for the quarter grading period, they are provided a treat from the student store during their assigned lunch period.

Straight "A" Recognition:

Students who earn an "A" in all of their classes for the quarter grading period, will be invited to attend a special recognition event with the principal and the counselors.

Student of the Month:

Each month, administrators, counselors, and members of the faculty nominate students for outstanding achievement in academics, citizenship, or an area of improvement that the student has identified as a personal goal, and the students are treated to a breakfast.

Field Trips:

There are many opportunities during a student's three years at Miller Middle School to attend a school sponsored field trip. Teachers arrange a variety of off campus learning experiences both in



and out of state throughout the year. Students must be in good academic standing and have demonstrated excellent behavior to be eligible for such trips. At Miller Middle School, academics

are the priority and students who are struggling in class must be in class consistently to receive critical instruction and support. Likewise, students who demonstrated poor judgment resulting in suspension may pose a safety or supervision issue. Thus, if a student is not passing a class by the deadline to sign up for a trip, or has been suspended (including in-house suspension) during the current school year, the student will not be permitted to attend school sponsored field trips.

Random Acts of Kindness:

A Be Kind card is given to students displaying the characteristic of kindness. In recognition of their actions, each month's recipient is invited to the end of the year Kindness Revolution.



Bobcat Card Program:



Students who earned A's, B's and straight O's exclusively on their progress report each quarter will receive a Bobcat Card. The Bobcat Card will entitle the student to special privileges throughout the year.

Promotion Ceremony:

Eighth grade students fulfilling their promotion requirements may participate in a promotion ceremony. This ceremony is designed to acknowledge the hard work and dedication of the students and reward them for their efforts before they embark upon their new challenge of high school. Students who are on suspension during any school-sponsored event cannot attend per NRS 207.200.



Class Changes

Schedules are changed to balance numbers in classes due to enrollment. We do not make changes because of:

- * Conflicts with teachers or other students.
- * Student would prefer a different lunch.
- * Student desires to be in another class with special friends.

Infinite Campus

Infinite Campus provides parents, guardians and students with real-time access to their important information within the district-wide database so they may better understand and participate in the educational process.

One secure login will be used to view district-defined Infinite Campus information for all students and relationships in the user's household. It provides real-time student attendance information to parents and guardians in a calendar view with stoplight color coding and options to click through for details.

Parents will use Campus Online Registration via the portal for new and existing student registration and Census Self Service to update phone numbers, email, home addresses, student demographics, and contact information.



Parent/Teacher Communication

Parents and students can find information regarding each of their classes on the Miller website. Teachers use Google Classroom to share information such as objectives and daily homework. Also, you are encouraged to follow Bob Miller Middle School on Facebook.

Nevada's Millennium Scholarship Program

The State of Nevada's Millennium Scholarship Program provides financial support to Nevada's high school graduates who plan to attend a Nevada college or university. Each qualified student may receive up to a maximum award of \$10,000 for undergraduate coursework during the six years following high school graduation. **There is no application form to complete.** If a student meets all Millennium Scholarship requirements upon high school graduation, the district will submit the student's name at the end of June to the Office of the State Treasurer. Policy guidelines can be obtained by calling 1-888-477-2667 or visiting www.nevadatreasurer.com.

Promotion/Retention Policy

On July 17, 1998, the Nevada Board of Education adopted regulations, which prescribed the courses of study and units of credit required for middle school/junior high students to be promoted to high school. The following information is provided to illustrate how this regulation will affect current students within the educational system. The following Middle/Junior High School Promotion Regulation was put into effect in March 2008.

Pupil currently enrolled in 6th grade	Pupil currently enrolled in 7th grade	Pupil currently enrolled in 8th grade
Must complete 1 semester of mathematics and 1 semester of English or reading, and 1 semester of science with passing grades for promotion to 7th grade.	Must complete 1 semester of mathematics and 1 semester of English or reading, 1 semester of science, and 1 semester of social studies with passing grades for promotion to 8th grade.	Must complete 3 semesters of mathematics, 3 semesters of English or reading, 2 semesters of social studies and 2 semesters of science, with passing grades during the 7th and 8th grade years for promotion to high school. An 8th grade student who does not meet promotion requirements may be promoted to high school on academic probation provided the student meets the criteria.

Growth Resilience Initiative Tenacity

The staff of Bob Miller Middle School recognizes our positive influence profoundly affects student success. We believe that intelligence is malleable and that ability can be developed through the time and effort we devote to our learning, as described in Carol Dweck's book, *Mindset*. In other words, we believe in and possess a growth mindset which, in turn, we strive to develop in our students. Furthermore, Angela Duckworth's research confirms that individuals with GRIT succeed in their pursuits. Therefore, Bob Miller Middle School's staff models, teaches, develops, and reinforces GRIT in our students and we invite you to join us in this endeavor.